



**Functional Series 200
Programming Policy**

INTERIM UPDATE 10-03

SUBJECT: Issuance of ADS 253, Participant Training for Capacity Development

NEW MATERIAL: This revision of ADS 253, Participant Training for Capacity Development, supersedes the previous version in its entirety. Three related forms have been revised; one new form has been added. Three additional help documents have also been added.

EFFECTIVE DATE: 01/25/2010

- ATTACHMENTS:**
1. [ADS 253, Participant Training for Capacity Development](#)
 2. [Conditions of Sponsorship for J-1 Visa Holders](#)
 3. [Conditions of Sponsorship for Third Country Training](#)
 4. [Medical History and Examination for Foreign Applications](#)
 5. [Guide to Medical Fitness Standards for Applicants](#)
 6. [Participant Training Plan](#)
 7. [Training Intervention Request Form \(TIRF\) Template](#)
 8. [Training Implementation Plan \(TIP\) Sample](#)

POLICY

USAID/General Notice
EGAT/ED
01/29/2010

Subject: Issuance of ADS 253, Participant Training for Capacity Development
This notice announces a newly revised ADS chapter in the 200 Programming Policy Series. This revision of ADS 253, Participant Training for Capacity Development, supersedes the previous version in its entirety.

The changes to this ADS chapter are both substantive and editorial. Based on Sponsoring Unit feedback:

- * The entire chapter has been reorganized by venue of training activity (in-country, third-country, U.S.-based). Agency management concerns and external requirements differ significantly for each venue type.
- * Information formerly contained in related mandatory references has been incorporated into this revised ADS chapter.

Other chapter revisions include:

- * Administering formal tests for English language proficiency for U.S.-based activities is now optional.
- * Third-country training is no longer prohibited by provisions of the chapter in countries that are developed free-world countries (i.e., on the list of excepted countries under USAID geographic code 941).
- * Policy has been established governing the design and implementation of Regional Training.
- * Definitions of both long-term and short-term training have been revised to "six months or more" and "less than six months," respectively.

Also revised are the following three forms:

- * AID Form 1381-6, Conditions of Sponsorship for J-1 Visa Holders. The form has been revised to specify the maximum number of days after the last program activity that USAID-sponsored exchange visitors are allowed before they are required to depart the U.S. and arrive back in their home countries.
- * AID Form 1382, Guide to Medical Fitness Standards. This document includes a minor editorial change that has no policy implications.

* AID Form 1382-1, Medical Exam Form. This form was changed to make two medical tests optional as well as to simplify the medical waiver information on the third page.

The following new form has been added:

* AID Form 1381-7, Conditions of Sponsorship for Third-Country Training. This is a new form to be signed by USAID-sponsored participants of third-country training indicating their understanding of and agreement with Agency conditions of sponsorship.

And the following three additional help documents have been added:

* Participant Training Plan Template.

* Training Intervention Request Form (TIRF) Template.

* Training Implementation Plan (TIP) Template.

The ADS Chapter, forms, and additional help documents are attached.

Any questions concerning this notice may be directed to

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Remarks	This IU will remain on the ADS Web site for three months.

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